



Community • Prosperity • Choice

Layton City Community Development Block Grant Annual Action Plan, 2020-2021

Layton City Community & Economic Development



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Layton City's 2020 – 2021 Annual Action Plan plan details a coordinated approach to housing, community, and economic needs that may be funded by the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program. It provides direction on the investment of CDBG dollars for a 12-month period, 2020 – 2021. This Annual Action Plan details how the City will carry out the goals and objectives identified in the plan. Layton City is the lead agency for the formation of this plan. Layton City will continue to utilize subrecipients for the provision of public services and will use internal staff to administer projects. This Annual Action Plan was done in consultation and coordination with multiple applicable and appropriate agencies and met the required public participation process.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

To leverage the amount of CDBG funding granted to Layton City, the City will partner with available public service providers by funding responsible entities that provide a broad range of supportive services to needy populations. Layton City projects will center on removing barriers to affordable housing through down payment assistance, home repairs, assistance to homeless persons, victims of domestic violence, land write-down for affordable housing, improving Historic Downtown infrastructure, and historic business rehabilitation work.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, Layton City reports its progress in meeting goals in the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER is submitted to HUD within 90 days after the start of each new program year.

Layton City has recognized significant utility in supporting agencies that have proven to be effective at providing supportive services to vulnerable, at risk populations. Agencies such as Open Doors, Safe Harbor, Layton Community Action Council (Youth Court) and Lantern House have proven to be excellent partners and trusted, productive subrecipients of Layton City CDBG funds.

The down payment assistance program is annually in high demand, and has been effective in removing barriers to affordable housing. There are few areas in the City that meet the required percentage for an area benefit for low-moderate income residents. One area is Historic Downtown Layton. CDBG funding will continue to be focused to this area to assist in improving the quality of life to the residents of downtown.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

This Annual Action Plan was done in consultation and coordination with multiple, applicable and appropriate agencies. The administrator identified multiple professionals that deal with a variety of issues including: economic development, housing, youth welfare issues, domestic abuse, homeless persons, public infrastructure, broadband Internet access, etc. The administrator had individual contact with these professionals, including representation from Open Doors, Safe Harbor (Davis Citizen's Coalition Against Violence [a domestic violence shelter]), the Layton Community Action Council (Youth Court), Lantern House, Have a Heart, Davis Community Housing Authority (DCHA), Davis County, Davis School District, the State of Utah Department of Workforce Services, UTOPIA Fiber and the Utah Housing Coalition.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

See section AP-12 Citizen Participation for a summary of public comments received.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

This Plan incorporated participation and outreach efforts in order to identify Layton City's future community, housing, and economic development needs. Layton City looks forward to the implementation of this Annual Action Plan. Layton City expects public service and public projects to make a positive and substantial impact in the daily lives of Layton's citizens.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LAYTON	
CDBG Administrator	LAYTON	Community & Economic Development / Layton City
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

Layton City is the lead agency in the formation of this Annual Action Plan. Layton City is an entitlement recipient of the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG). The City has been an entitlement recipient of these funds since reaching the 50,000 resident benchmark in the mid 1990's. Layton City continues to experience significant growth, with population nearing 80,000 residents.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

This Annual Action Plan was accomplished by Layton City after consulting and coordinating with non-profit agencies, citizens, government agencies, businesses and other private organizations. The administrator identified multiple professionals that deal with a variety of issues including economic development, housing, youth welfare issues, domestic abuse, homeless persons, public infrastructure, broadband Internet access, etc. The administrator had individual contact with these professionals, which includes representation from Open Doors, the Davis Citizen's Coalition Against Violence (Safe Harbor), the Layton Community Action Council (Youth Court), Davis School District, Have a Heart, Davis Community Housing Authority, Lantern House, UTOPIA Fiber (Layton's broadband Internet provider) and the Utah Housing Coalition.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Layton City works closely and stays in consistent contact with its subgrantees to provide information to enhance coordination both with the subgrantees and the entities they work with, which include public and assisted housing providers and private and governmental health, mental health and service agencies.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Layton City supports two organizations that coordinate with the local Continuum of Care program: Open Doors and Lantern House. Open Doors provides temporary shelter to homeless persons. The program pays for homeless persons to stay at a motel on a temporary basis. Lantern House operates a homeless shelter in Ogden, Utah for homeless families and individuals and serves the entire Wasatch Front. People from Davis County, including Layton City, Salt Lake County, and other parts of Utah, utilize this shelter and supportive services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Layton City does not allocate ESG funds, develop performance standards and evaluate outcomes, or develop funding, policies and procedures for the administration of HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Safe Harbor (Davis Citizens Coalition Against Violence)
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions, meetings with Kristen Floyd, Executive Director, Bethany Olney, Business Manager and Nicole Nance, Associate Director of Grants & Communication. Anticipated outcomes included continued support for Safe Harbor and their various activities and mission.
2	Agency/Group/Organization	Utah Housing Coalition
	Agency/Group/Organization Type	Services - Housing Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City CDBG Specialist Morgan Cloward attended the Utah Housing Coalition Fair Housing Conference. This was a one-day conference held on October 1, 2019. This training was designed to educate service providers, advocates, architects, designers, planners, and other housing professionals about fair housing laws and requirements. Workshops included fair housing law and practice, barriers to fair housing, fair housing policy and advocacy and an overview of landlord-tenant law. This training helped Layton City staff better identify and resolve barriers to affordable housing.

3	Agency/Group/Organization	LAYTON COMMUNITY ACTION COUNCIL
	Agency/Group/Organization Type	Youth Programs
	What section of the Plan was addressed by Consultation?	Youth Programs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Multiple meetings, consultations and discussions with Karlene Kidman, Layton Community Action Council (Layton Youth Court) Director. In-person visit to Layton Youth Court session by Layton City CDBG Specialist. Anticipated outcomes include continued support for the Layton Community Action Council (Layton Youth Court) and the success of their mission.
4	Agency/Group/Organization	Davis School District
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Dave Milliken, Supervisor, Career and Technical Education (CTE), Davis School District, Jeremiah Allen, Layton High School Technical Education Instructor and others regarding the planning and construction of an affordable home for a low to moderate income family in Layton. Also met with Lillian Swallow, Have a Heart. Layton City has used the Have a Heart association in the past to help construct homes for low- to moderate-income families whenever the school district is unable to undertake a construction project. Anticipated outcomes include continued support for Davis School District, or Have a Heart whenever the district is unable to construct a new home, and their missions.
5	Agency/Group/Organization	Davis Community Housing Authority
	Agency/Group/Organization Type	Housing Services - Housing

	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings and consultations with Mary Swanstrom, Director with the Davis Community Housing Authority (DCHA) and Shelly Pace, Special Programs Administrator, regarding home repair and improvement needs for low to moderate income families in Layton City. Anticipated outcomes include much-needed home repairs and improvements for low to moderate homeowners and coordinated efforts with DCHA.
6	Agency/Group/Organization	St. Anne's Center (Lantern House)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultations, meetings with Lauren Navidomskis, Executive Director, Summer Rohwer, Deputy Director, Lantern House, regarding homeless needs and services in the Davis County area. Anticipated outcomes include continued support for Lantern House and their mission.
7	Agency/Group/Organization	UTOPIA Fiber
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers
	What section of the Plan was addressed by Consultation?	Broadband Access

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted with John Vranes, Channel Manager with UTOPIA fiber, and other staff members, to obtain information about broadband Internet access for low-to moderate-income families in the community. UTOPIA currently offers a 250 Megabits-per-second (download and upload) connection for residents at a competitive and affordable monthly rate. Layton City offers free broadband WiFi access at several locations throughout the City including parks, various public buildings and city offices.
8	Agency/Group/Organization	Open Doors
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, consultations with Jason Wilde, Executive Director and Donnette DeMaio, Director of Family Support. Anticipated outcomes include continued support for Open Doors and their mission. Areas for improved coordination surrounds the continued approach to assisting the homeless.
9	Agency/Group/Organization	LAYTON
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Economic Development

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Layton City Community & Economic Development department staff, Mayor Joy Petro and city council member Clint Morris met as the Community Development Black Grant (CDBG) Committee to review past activities and to determine and prepare for anticipated needs in the community.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

None.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Open Doors	Open Doors helps the city by managing Davis County Homeless assistance in removing homeless individuals/families off the street with a short-term motel voucher program.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Layton City works closely with Davis County Community and Economic Development to assess the ongoing needs of the community as it relates to the implementation of the goals located within the Annual Action Plan, specifically housing services and economic development. Layton City also works with the State Department of Workforce Services to maintain a grasp on the needs of the low-moderate income workforce as it pertains to barriers of obtaining employment. Layton City works in partnership with the Davis School District to assess homeownership needs of employed teachers. The City also works with intergovernmental departments, such as Layton City Economic Development, Police, Fire, and Engineering/Public Works departments to ascertain employment and housing opportunities, public safety needs, as well as needed infrastructure improvements in low-moderate income areas within Layton City. Layton City also provides multiple broadband internet access opportunities for low to moderate income families. Layton City offers free broadband wi-fi access at public parks and City administrative offices. Residents also have affordable broadband access through UTOPIA Fiber, Centurylink and other Internet service providers in the community.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The public was provided opportunities to comment on the formation and final draft of the Annual Action Plan. The first public hearing was held during the regularly scheduled City Council meeting on Thursday, February 6, 2020.

The Annual Action Plan public hearings were published in the Standard Examiner newspaper, three weeks prior to the public hearings. The Standard Examiner is identified in the City's Citizen Participation Plan as being the widely circulated newspaper that would carry the notices.

A notice was published in the Standard Examiner on January 15, 2020 and again on April 2, 2020 that included a summary of the Annual Action Plan and made citizens aware that the Plan is available for review at the Layton City offices. The Plan was available for citizen review for 30 days before the final public hearing.

All citizen reviews, hearings and publishings were in line with the City's Citizen Participation Plan. All the requirements of the City's Citizen Participation Plan were met. The citizen participation process impacted goal-setting by assisting staff and Council with verbal testimony on the need that existing agencies have for continued CDBG funding. Several agencies, including Safe Harbor, Open Doors and Youth Court, that have received Layton City CDBG public service funding in the past, commented at the public hearing on February 6, 2020.

Safe Harbor is a domestic violence shelter, Open Doors provides parent education, respite and crisis nurseries and therapy. Youth Court helps hold youth accountable for their actions and builds skills necessary to prevent further acts of delinquency in the future.

The final public hearing for the Annual Action Plan was held on May 7, 2020. The hearing allowed the public to comment on the final draft of the

Plan. No comments were received by the public on the plan. At the conclusion of this public meeting, the 2020-2021 Annual Action Plan was approved and adopted by the city council.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	<p>Three agencies -- Safe Harbor, Youth Court and Davis Community Housing Authority -- that have received Layton City CDBG funding in the past, attended and commented at the public hearing on February 6, 2020. Open Doors provides a crisis and respite nursery and counseling to help individuals break the cycle of poverty; Road Home is a homeless shelter in Salt Lake City; Safe Harbor is a domestic violence shelter and Youth Court helps hold youth accountable for their actions and builds skills necessary to prevent further acts of delinquency in the future. Davis Community Housing helps Layton City with its Emergency Home Repair/Rehab program. The final public hearing for the Annual Action Plan was held on May 7, 2020. The hearing allowed the public to comment on the final draft of the Plan. No comments were received by the public on the plan. At the conclusion of this public meeting, the 2020-2021 Annual Action Plan was approved and adopted by the city council.</p>	<p>Kristin Floyd, Safe Harbor Crisis Center, expressed appreciation for receiving the CDBG funds. She reported services had been provided to 600 Layton City residents and indicated 400 of those recipients were unduplicated. She stated the Safe Harbor facilities were consistently at capacity and identified where the buildings were located. She announced IHC (Intermountain Health Care) Layton Hospital had donated property for a new building facility and also stated funding would be used for enhanced services being offered at the Kaysville facility. She reported anywhere between 500-1000 people were annually turned away for services and was hopeful the new building would further the goal of stopping crisis before it became an emergency shelter situation. She emphasized there was considerable need within the county and reported Layton was one of the county's largest consumers of their services. Karlene Kidman, Youth Court Director, stated the Youth Court was in its 22nd year and reminded the Council of the email she sent to the Council explaining about the Layton Community Action Council and Youth Court and reviewed some of the benefits to the City: over 90,000 volunteer hours from youth, 27,000 hours volunteered by herself, 96% completion rate last year by participants (three moved and one was placed in a rehabilitation center). She stated 79 cases were referred to the Youth Court and believed it would serve 100 this year until June 30. She announced all of the cases this year had completed the Program with none having been referred to Juvenile Court. She reported the type of cases had significantly changed over the years and explained when the Court first started approximately half of the cases were truancy cases and this last year the majority of cases were marijuana offenses via vaping. She stated many of these perpetrators were junior high aged youth from within the community and announced Davis School District and Davis County Health Department had devised a curriculum for vaping perpetrators and believed it had been a successful program. She added, Youth Court also provided educational classes which encouraged good choices and goal setting. She reported funds had been used to purchase laptops and the Court was almost 100% electronic and expressed appreciation to the City for its support. Shelly Pace, Special Programs Administrator, Davis Community Housing Authority, informed the Council the organization administered the Emergency Home Repair Program for the City and explained this allowed up to \$3,000 for a homeowner toward emergency home repairs and up to \$5,000 for home rehabilitation programs including projects such as roof replacement, window replacement, or anything which would contribute to energy efficiency. She had applications for both programs and stated it had been very rewarding to witness how the programs benefited recipients. Ms. Pace stated the program had recently assisted a homeowner needing the replacement of a kitchen sink and repair of a dishwasher and cleaning of pipes. She indicated window replacement and roof replacement had also taken place during the past month. The final public hearing for the Annual Action Plan was held on May 7, 2020. The hearing allowed the public to comment on the final draft of the Plan. No comments were received by the public on the plan. At the conclusion of this public meeting, the 2020-2021 Annual Action Plan was approved and adopted by the city council.</p>		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Layton City will rely on the CDBG source of funds as the sole source for completion of CDBG eligible activities.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	368,902	15,750	0	384,652	601,665	The annual allocation of funds granted for Program Year 2020-2021 is \$368,902. It is anticipated that about \$15,750 in program income will be received during the program year. It is estimated that a total of about \$384,652 will be available for this AAP.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

At this time, there are no additional resources anticipated to leverage CDBG funds, except within the Public Services category. Each of the subrecipients Layton City CED has partnered with provides additional private, state and local funds to complete their program goals. In the Layton City Redevelopment Project Area (RDA), there is potential to use Tax Increment Financing from the RDA in combination with CDBG funds in the Historic Downtown Layton improvements.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Layton City will rely on the CDBG source of funds as the sole source for completion of CDBG eligible activities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Open Doors	2018	2022	Non-Homeless Special Needs		Homeless Persons	CDBG: \$21,700	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
2	Davis County Homeless	2018	2022	Homeless		Homeless Persons	CDBG: \$3,300	Homeless Person Overnight Shelter: 30 Persons Assisted
3	Safe Harbor	2018	2022	Homeless Non-Homeless Special Needs		Homeless Persons	CDBG: \$15,000	Homeless Person Overnight Shelter: 30 Persons Assisted
4	Youth Court	2018	2022	Non-Homeless Special Needs		Youth Court	CDBG: \$12,000	Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted
5	Homebuyer Assistance	2018	2022	Affordable Housing		Homebuyer Assistance	CDBG: \$67,500	Direct Financial Assistance to Homebuyers: 9 Households Assisted
6	Davis School District	2018	2022	Affordable Housing		Homebuyer Assistance	CDBG: \$66,000	Homeowner Housing Added: 1 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Historic Downtown Infrastructure	2018	2022	Non-Housing Community Development		Historic Downtown Infrastructure	CDBG: \$61,287	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1300 Persons Assisted
8	Lantern House	2018	2022	Homeless		Homeless Persons	CDBG: \$3,335	Homeless Person Overnight Shelter: 15 Persons Assisted
9	Emergency Home Repair/Rehab	2018	2022	Affordable Housing		Home Emergency Repair and Rehab	CDBG: \$45,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Open Doors
	Goal Description	
2	Goal Name	Davis County Homeless
	Goal Description	
3	Goal Name	Safe Harbor
	Goal Description	
4	Goal Name	Youth Court
	Goal Description	
5	Goal Name	Homebuyer Assistance
	Goal Description	

6	Goal Name	Davis School District
	Goal Description	
7	Goal Name	Historic Downtown Infrastructure
	Goal Description	
8	Goal Name	Lantern House
	Goal Description	
9	Goal Name	Emergency Home Repair/Rehab
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

Layton City plans to oversee and support the following projects during the 2020-2021 CDBG Program Year.

Projects

#	Project Name
1	Administration
2	Homebuyer Assistance
3	Davis School District
4	Historic Downtown Infrastructure
5	Public Services
6	Housing: Emergency Home Repair/Rehab

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$73,780
	Description	Administration and planning for the Community Development Block Grant. [CDBG Matrix Code 21A]
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Administration and planning for the Community Development Block Grant.
2	Project Name	Homebuyer Assistance
	Target Area	
	Goals Supported	Homebuyer Assistance
	Needs Addressed	Homebuyer Assistance
	Funding	CDBG: \$67,500
	Description	Homebuyer assistance to qualifying homebuyers. [CDBG Matrix Code 13B]
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Nine families will be assisted with homebuyer assistance (\$7,500 each).
	Location Description	TBD.
	Planned Activities	Provide homebuyer assistance to qualified homebuyers.
3	Project Name	Davis School District
	Target Area	
	Goals Supported	Davis School District

	Needs Addressed	Homebuyer Assistance
	Funding	CDBG: \$66,000
	Description	Assist the Davis School District/Have a Heart with the acquisition of land and required improvements for their construction of a new, single-family home. [CDBG Matrix Code 12]
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	One low/moderate income family.
	Location Description	TBD.
	Planned Activities	Assist the Davis School District and/or Have a Heart with the acquisition of land and required improvements for their construction of a new, single-family home.
4	Project Name	Historic Downtown Infrastructure
	Target Area	
	Goals Supported	Historic Downtown Infrastructure
	Needs Addressed	Historic Downtown Infrastructure
	Funding	CDBG: \$61,287
	Description	Infrastructure and rehab improvements in Historic Downtown Layton. [CDBG Matrix Code 17B]
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1,300 persons assisted.
	Location Description	In low/moderate income qualified census tracts. Traditionally described as Historic Downtown Layton.
	Planned Activities	Infrastructure and building rehab improvements.
5	Project Name	Public Services
	Target Area	

Goals Supported	Open Doors Davis County Homeless Lantern House Safe Harbor Youth Court
Needs Addressed	Homeless Persons Youth Court
Funding	CDBG: \$55,335
Description	Public Services projects include: Open Doors nursery respite care and Circles peer mentoring program [CDBG Matrix Code 05L]; Davis County Homeless assistance in removing homeless individuals/families off the street with a short-term motel voucher [CDBG Matrix Code 05Q]; Safe Harbor Domestic Violence Shelter [CDBG Matrix Code 05G]; Youth Court, an alternative to the Court's System for youth that commit crimes [CDBG Matrix Code 05D]; and Lantern House homeless shelter [CDBG Matrix Code 03T].
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	Open Doors: 100 low- to moderate income persons assisted; Davis County Homeless: 10 homeless persons assisted; Safe Harbor: 30 persons assisted, primarily women and children; Youth Court: 80 persons assisted; Lantern House: 15 homeless persons assisted.
Location Description	Open Doors, 1360 East 1450 South, Clearfield, Utah 84015; Davis County Homeless, location TBD; Safe Harbor, Non-disclosed shelter in Davis County, Utah; Youth Court, Layton City Council Chambers, 437 North Wasatch Drive, Layton, Utah 84041; Lantern House, 269 West 33rd Street, Ogden, Utah 84401.
Planned Activities	Open Doors: Nursery respite care and Circles peer mentoring program; Davis County Homeless: Provide a short-term motel voucher to homeless individuals/families; Safe Harbor: Shelter for adults and child victims and resource and referral services; Youth Court: Youth Court provides an alternative to the court's system for youth that commit crimes. A juvenile court judge may refer offenders to the Youth Court for sentencing. In Youth Court, the offenders are given a sentence by a jury made up of their peers. This provides a positive experience for both the offenders and jury. CDBG funds will assist in supporting the salary of the Youth Court Administrator; Lantern House: Provide temporary shelter for homeless persons.

6	Project Name	Housing: Emergency Home Repair/Rehab
	Target Area	
	Goals Supported	Emergency Home Repair/Rehab
	Needs Addressed	Home Emergency Repair and Rehab
	Funding	CDBG: \$45,000
	Description	Housing: Emergency Home Repair and Rehab Program to provide lower income homeowners grant money to immediately correct an emergency condition that has been determined to present an imminent danger to health and safety of the occupants or residential property. The Rehab portion of the program helps eliminate blight, conserves energy, and preserves housing.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	10 low- to moderate-income families will benefit who need to either correct an emergency condition determined to present an imminent danger to health and safety of the occupants or residential property or eliminate blight, conserve energy, and preserve housing.
	Location Description	TBD.
	Planned Activities	Provide financial assistance to homeowners to correct an emergency condition determined to present an imminent danger to health and safety of the occupants or residential property or eliminate blight, conserve energy, and preserve housing.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Historic Downtown Layton area continues to be a target area where infrastructure improvements are applied. This area is primarily defined as located at or near the junction of Main Street and West Gentile Street, stretching north along Main Street to Gordon Ave. While CDBG funds will be primarily allocated citywide, Layton City will fund public service organizations not located in the city limits, but that provide assistance to a substantial number of Layton residents. Homebuyer assistance is provided to qualified homebuyers wishing to purchase a home in Layton. Program guidelines allow disbursement of funds throughout the entire city. Thus, all low and moderate income families have the opportunity to access these funds regardless of location.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for focusing on the Historic Downtown area of Layton City is the qualified census tracts in this general area meet the required percentage of low-income benefit. It is also the area of town that has some of the greatest amount of economic need.

Discussion

Investments in Historic Downtown Layton will assist in restoring vibrancy to the area, thereby improving the quality of life for those low-income residents living in the area.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	250
Non-Homeless	0
Special-Needs	0
Total	250

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	10

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Layton City anticipates creating 10 affordable housing units through acquiring existing units via nine homebuyer assistance loans and facilitating the construction of a new home by the Davis School District or Have a Heart. Ten families will benefit who need to either correct an emergency condition determined to present an imminent danger to health and safety of the occupants or residential property or eliminate blight, conserve energy, and preserve housing via Emergency Home Repair/Rehab projects.

AP-60 Public Housing – 91.220(h)

Introduction

All Davis County and Layton City public housing units are created by the Davis Community Housing Authority (DCHA), which is the local public housing authority, and is currently separate from the Layton City CDBG program.

Actions planned during the next year to address the needs to public housing

Layton City will continue to assist the DCHA in consulting and policy assistance for public housing needs.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Layton City will continue to assist the DCHA in any manner that it can to encourage public housing residents to become more involved in management and participate in homeownership. This includes advertising access to the Layton City "At Home" program (down payment assistance).

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

While the DCHA is the public housing authority and charged with the creation of public housing in Davis County and Layton City, the City will provide any assistance possible to assist DCHA in their mission.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Families and individuals that are homeless or at risk of becoming homeless are an especially vulnerable segment of our population. Layton City uses CDBG funds to assist Lantern House, Safe Harbor and Open Doors to serve this segment. Layton City also supports the actions of the local public housing authority, the Davis Community Housing Authority, and their efforts in assisting the homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Layton City will rely on their subgrantees, e.g. Lantern House, Safe Harbor, Open Doors, etc. and established contact with the homeless population to assess their individual needs. Layton City will coordinate with these entities to ascertain areas of possible assistance.

Addressing the emergency shelter and transitional housing needs of homeless persons

Layton City will rely on its subgrantees, e.g. Lantern House, Safe Harbor, Open Doors, etc., in addressing the homeless populations emergency shelter and transitional housing needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Layton City subgrantees, e.g. Lantern House, Safe Harbor, Open Doors, etc., do an efficient job in resource and referral to assist homeless persons taking back their lives. Lantern House, Open Doors and the Davis Community Housing Authority work closely with homeless persons to assist in the transition to permanent housing through resource and referral and through the Continuum of Care program. All of these entities track homeless persons in order to assist in preventing them from becoming homeless again.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving

assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Open Doors, Safe Harbor and the Davis Community Housing Authority are the primary institutions for assisting low-income individuals and families from becoming homeless. Layton City will continue to support their efforts.

Discussion

CDBG funds will be granted to assist public service agencies, including Lantern House, Safe Harbor, and Open Doors in their mission to assist the homeless.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Availability, affordability and fair housing infrastructure were the fair housing impediments identified in Layton in the Davis County Fair Housing Equity Assessment and Regional Analysis of Impediments study. To assist in removing those impediments, Layton City facilitated areas to be available for multi-family developments, and have participated financially using Redevelopment Agency funds to assist in the construction of multi-family developments. The City provides down payment assistance as well as assisting in constructing new homes for 80% AMI or below households. Layton City also consistently provides information to residents on affordable housing options. Layton City conforms to the standards set by the International Building Code, which is followed throughout the State of Utah. The City is unaware of any negative effects of public policies on affordable housing and residential development.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Layton City plans to continue with the following activities:

- * Support the use of Mixed Use-Transit Oriented Development Zone, which facilitates land to be available for multi-housing developments and increases the potential of additional affordable housing stock.
- * Participate with Redevelopment Agency funds to assist in the construction of multi-family developments.
- * Provide down payment assistance to qualified homebuyers.
- * Partner with Davis School District and Have a Heart.
- * Provide information regarding Fair Housing Choice to locals.
- * Provide home repair/rehab assistance to qualified homeowners.

Discussion:

The Layton City CDBG program will provide down payment assistance to qualified homebuyers, assist the Davis School District or Have a Heart with the acquisition of land and required improvements for their construction of a new, single-family home and support zoning requirements that assist in the removal of barriers to affordable housing for low-income individual/households.

AP-85 Other Actions – 91.220(k)

Introduction:

Layton City, its staff, its subrecipients and Davis County will work together to address the priority needs identified in the 2020-2021 Annual Action Plan.

Actions planned to address obstacles to meeting underserved needs

Layton City will work closely with its subgrantees and Davis County to identify and address obstacles to meeting underserved needs.

Actions planned to foster and maintain affordable housing

The Layton City CDBG program will continue to provide the "At Home in Layton" program (down payment assistance) to qualified homebuyers to assist with removing the barrier to affordable housing for selected participants. Layton City will also work with the Davis School District or Have a Heart to construct a new affordable housing ownership unit for a qualified low/moderate income household. See AP-75 for additional information.

Actions planned to reduce lead-based paint hazards

Layton City will work to increase awareness of lead-based paint to families and professionals. City inspectors will actively educate and mitigate risk when situations arise involving lead-based paint. The Chief Building Official has attended a HUD training on lead-based paint hazards and mitigation. Homes that are purchased via the "At Home in Layton" program are visually inspected for deteriorated paint surfaces that could present lead-based paint hazards. Also, lead-based paint disclosures and information will be provided to buyers as necessary in homes receiving down payment assistance. Any loans offered to historic buildings for rehabilitation will require lead-based paint mitigation.

Actions planned to reduce the number of poverty-level families

Layton City is limited in the amount of support it can provide for anti-poverty efforts. CDBG funds are limited and funding for public services are even more limited. Layton will provide CDBG funding to the following public service organizations: Open Doors, Safe Harbor and Lantern House. These organizations have extensive programs to assist the needs of the impoverished. This strategy has been deemed most effective by the City as the programs provide counseling services and resource and referral services to help those in need become self-sufficient. The City will also work with redevelopment agencies,

including the Layton Redevelopment Agency, in assisting families in the Historic Downtown area.

Actions planned to develop institutional structure

In Layton City and Davis County, with partnerships in Salt Lake City and Ogden, there are no gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs.

Actions planned to enhance coordination between public and private housing and social service agencies

Layton City will continue to provide information to and receive information from all of the entities identified in the 2020-2021 Annual Action Plan. Layton City will facilitate any coordination necessary to address priority needs.

Discussion:

Layton City, its staff, its subrecipients and Davis County will work together to address priority needs identified in the 2020-2021 Annual Action Plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

Layton City intends that 70% of the funds identified for use in the 2020-2021 Annual Action Plan will be in support of activities that benefits persons of low and moderate income.

Attachments

Citizen Participation Comments

STANDARD EXAMINER
 GADSDEN PUBLISHING CORP
 PO BOX 12790
 GADSDEN UT 84412-2790
 (801) 625-4400

ORDER CONFIRMATION

Salesperson: LFCALS Printed at 01/14/20 09:32 by dmallo

Acct #: 100284 Ad #: 1971351 Status: New NHOLD

LAYTON CITY Start: 01/15/2020 Soap: 01/15/2020
 117 N WASHINGTON DR Times Cds: Times Run: ***
 LAYTON UT 84041-3254 LEGL 1.00 X 2.85 Words: 157
 Total LGFT: 3.00
 Class: 30090 LEGALS
 Rate: LEGALS Cost: 108.25
 # Affidavits: 1

Contact: Ad Descrip: CDBG FUNDS
 Phone: (801) 335-3700ext Given by: EMAIL MORGAN CLOWARD
 Fax#: (801) 335-3713ext P.O. #:
 Email: Creation: Email 01/14/20 09:28
 Agency: Last Changed: Email 01/14/20 09:31

PER	ZONS	EDT	TP	START	LN	STOP	SMTWTF
SE	A	97	W	Wed 01/15/20	1	Wed 01/15/20	SMTWTF

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charges will be based upon the rate for the number of insertions used.

Name (print, or type)

Name (signature)

PUBLIC NOTICE
 TO ALL CDBG CITY RESIDENTS
 AND INTERESTED PARTIES

In accordance with the requirements of the Community Development Block Grant (CDBG) program, Layton City hereby is providing notice to all interested parties of the funding and community development needs of the Layton program and the development of the program for the use of CDBG funds for the 2020-2021 fiscal year. A public hearing will be held on Thursday, January 23, 2020 at the City Council Chamber, Layton City Center, 67 North Washington Street.

Written comments may be submitted up to the time of the public hearing to the Layton City Community and Economic Development Office, 402 North Washington Street, Layton, Utah. For more information, please call 801-335-3700.

Questions regarding the community development and funding needs addressed in this notice should be directed to the Layton City Community Development Office, 402 North Washington Street, Layton, Utah 84041 or by email at 801-335-3700.

Date: January 14, 2020 12:00

STANDARD EXAMINER
CODER PUBLISHING CORP
PO BOX 12790
CODEN UT 84412-2790
(801)625-4400

ORDER CONFIRMATION (CONTINUED)

Salesperson: LEGALS

Printed at 03/30/20 11:02 by reek

Acct #: 000284

Ad #: 1974132

Station: New WORLD WHOI

PUBLIC NOTICE
TO ALL LAYTON CITY RESIDENTS
AND INTERESTED PARTIES:
IN CONFORMANCE WITH THE RE-
QUIREMENTS OF THE COMMUNITY
DEVELOPMENT BLOCK GRANT
CDBG PROGRAM, LAYTON CITY
INVITES ALL INTERESTED PARTIES
TO COMMENT ON CITY HOUSING
AND COMMUNITY DEVELOPMENT
NEEDS BY LOW INCOME FAMILIES
AND THE DEVELOPMENT OF THE
ANNUAL ACTION PLAN FOR THE
USE OF CDBG FUNDS FOR THE
COMMUNITY DEVELOPMENT DURING A
PUBLIC HEARING 6:00 PM
THURSDAY, MAY 1, 2008, IN THE
CITY COUNCIL CHAMBERS, LAYTON
CITY CENTER, 40 NORTH
WASATCH DRIVE. WRITTEN COM-
MENTS MAY BE SUBMITTED UP
TO THE TIME OF THE PUBLIC
HEARING TO THE LAYTON CITY
COMMUNITY AND ECONOMIC DE-
VELOPMENT DEPARTMENT, 40 NORTH
WASATCH DRIVE, LAYTON, UTAH.
DURING REGULAR CITY BUSINESS
HOURS. QUESTIONS REGARDING
THE COMMUNITY DEVELOPMENT
AND HOUSING NEEDS ADDRESSED
BY THE PLAN SHOULD BE DI-
RECTED TO THE LAYTON CITY
COMMUNITY DEVELOPMENT OFFICE
40 NORTH WASATCH DRIVE,
LAYTON, UTAH. 801.341.0100 BY
PHONE AT 10:00 AM.

P.03. And 10, 2008 WJW

Grantee Unique Appendices

RESOLUTION 20-29

A RESOLUTION ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN 2020-2021

WHEREAS, Layton City is an entitlement recipient of the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program; and

WHEREAS, Layton City is responsible for overseeing the development of an Annual Action Plan that describes the use of CDBG funds; and

WHEREAS, Layton City has prepared the Annual Action Plan 2020-2021 in accordance with Federal Regulations and has made these drafts available for public review and comment; and

WHEREAS, The Annual Action Plan 2020-2021 is ready for final review and adoption by the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAYTON, UTAH:

1. That the Annual Action Plan 2020-2021, which is attached hereto and incorporated by this reference, is hereby adopted and may be submitted to HUD.

2. That the Mayor be authorized to execute any and all approvals and agreements with HUD for the use of Community Development Block Grant funds.

3. That the Mayor be authorized to execute the applicable Homebuyer Assistance Grant Agreements and the Grant Agreements for public service agencies that are provided grant funds in the Annual Action Plan 2020-2021. The public service agencies are identified at the following funding rates based upon the most recent allocations made by HUD, and which may be subject to minor revisions based on revised HUD allocations:

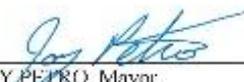
- Open Doors and Davis County Homeless, \$25,000;
- The Davis Citizen's Coalition Against Violence (Safe Harbor), \$15,000;
- The Layton Community Action Council (Youth Court), \$12,000;
- Lantern House, \$3,335;

PASSED AND ADOPTED by the City Council of Layton, Utah, this 7th day of May, 2020.

ATTEST:


KIMBERLY S. REED, City Recorder




JOY PETKO, Mayor

Grantee SF-424's and Certification(s)

OMB Number: 4340-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, select appropriate label(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: [Redacted]		4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: [Redacted]	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:			
* a. Legal Name: <input type="text" value="Layton City"/>			
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="87-600229"/>		* c. Organizational DUNS: <input type="text" value="8302564120000"/>	
d. Address:			
* Street1:	<input type="text" value="437 North Kasatch Drive"/>		
Street2:	<input type="text"/>		
* City:	<input type="text" value="Layton"/>		
County/Parish:	<input type="text" value="DeWitt"/>		
* State:	<input type="text" value="UT: Utah"/>		
Province:	<input type="text"/>		
* Country:	<input type="text" value="USA: UNITED STATES"/>		
* Zip/Postal Code:	<input type="text" value="84041-3254"/>		
e. Organizational Unit:			
Department Name: <input type="text" value="Community & Economic Dev."/>		Division Name: <input type="text" value="Economic Development"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	<input type="text" value="Mr."/>	* First Name:	<input type="text" value="Morgan"/>
Middle Name:	<input type="text" value="Lea"/>		
* Last Name:	<input type="text" value="Cleveland"/>		
Suffix:	<input type="text"/>		
Title:	<input type="text" value="Economic Administrator"/>		
Organizational Affiliation: <input type="text"/>			
* Telephone Number:	<input type="text" value="801-336-3770"/>	Fax Number:	<input type="text" value="801-336-3789"/>
* Email:	<input type="text" value="m.cleveland@laytoncity.org"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-218"/>	
CFDA Title: <input type="text" value="Economic Management Cooperation Program"/>	
* 12. Funding Opportunity Number: <input type="text" value=""/>	
* Title: <input type="text" value=""/>	
13. Competition Identification Number: <input type="text"/>	
Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Coyton City CDBG"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: Bishop	* b. Program/Project: Bishop
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/01/2020	* b. End Date: 06/30/2021
18. Estimated Funding (\$):	
* a. Federal	358,902.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	15,750.00
* g. TOTAL	384,652.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: Mr.	* First Name: Alex
Middle Name:	
* Last Name: Jenkins	
Suffix:	
* Title: City Manager	
* Telephone Number: 801-336-3800	Fax Number:
* Email: a.jenkins@claytoncity.org	
* Signature of Authorized Representative: Alex B. Jenkins	* Date Signed: 05/28/2020

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

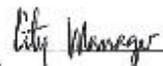
Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

5/27/20

Date



Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020-2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official

5/21/20
Date


Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long as the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

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NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1506 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11735; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Alex R. Jensen 	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
Wayne City	05/29/2020

SF-4243 (Rev. 7-97) Back